



Concert and Symphony Orchestras

Membership Guide

2017 - 2018

The Youth Symphony of DuPage provides advanced ensemble training to educate and challenge young musicians in DuPage County and surrounding communities. YSDP instills within the students the desire to achieve an excellent performing experience. It is the mission of YSDP to nurture young musicians and inspire a love of the art and profession of music to last a lifetime.

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WELCOME TO THE YOUTH SYMPHONY OF DUPAGE

The Youth Symphony of DuPage presents a unique and valuable opportunity for members to learn and perform, in public, a wide range of music. To confirm your commitment to YSDP, we ask that you AND your parents/guardians read this membership guide and sign the contract on the last page showing that you agree to abide by these expectations.

Orchestras are a musical team. Quality rehearsal time is VITAL for ALL members and the conductor in order to attain the full potential of each musician.

CODE OF CONDUCT

Musicians are expected to treat the conductor, other musicians, parents, board members, and any other personnel associated with the YSDP with respect and consideration.

You are to conduct yourself as a young adult, being respectful towards the property and rights of others at rehearsals, concerts, and extra-curricular activities. There is no tolerance for drugs/alcohol or behavior unbecoming to a YSDP orchestra member.

Parents of musicians are expected to voice any concerns to the President of YSDP or another board member in his/her absence. Inappropriate or disrespectful language towards the volunteer board members, directors or other parents will not be tolerated and can result in dismissal from the YSDP organization as well as the forfeiture of all monies paid. Parents are expected to provide transportation for their musician and to provide prompt payment of their membership dues as outlined below.

MEMBERSHIP

Auditions:

- ALL members must audition for each season.
- Audition fee is \$25 and is not applied to the membership fee or refundable.
- Auditions are held in late April and early May
- Notifications of acceptance are given in early June via mail.
- Seat assignments will be made at the first rehearsal in September and can be reassigned during the concert season as deemed necessary by the conductor.
- **To returning members:** Returning members have priority to re-audition for the next season. If you agree to return, you are required to pay the \$100 deposit immediately, to confirm your seat. You are also required to read the Membership Guide, complete the Membership Agreement Form (page 10) and return with your deposit. **Until YSDP receives your deposit, your position in an orchestra is not guaranteed.**
- **To new members:** Your auditions will be held in April - May, after returning members has an opportunity to re-audition. Audition fee is \$25 and is not applied to the membership fee. If you are accepted and agree to join YSDP, you are required to pay the \$100 deposit immediately to confirm your seat. You are also required to read the Membership Guide, complete the Membership agreement form (page 10) and return with your deposit. **Until YSDP receives your deposit, your position in an orchestra is not guaranteed.**
- YSDP may hold Fall Auditions if it is determined there are openings in specific sections within the orchestras.

Tuition:

- Acceptance letters will be mailed by June 1, 2017. **Member form and at least ½ tuition must be paid to and received by YSDP by July 1, 2017** to retain seat in the orchestra. **\$100 of the tuition is non-refundable and non-transferable.** If no payment has been received, you will be removed from our roster.
- The membership fee and payment schedule for the 2017-18 season is:

Tuition/ Payment schedule	Concert	Symphony
Tuition (can be paid in full)	\$350	\$450
June 1	Acceptance Mailed	Acceptance Mailed
July 1	\$175	\$225
August 1	Full Payment Due	Full Payment Due

- **FULL TUITION PAYMENT IS DUE by August 1. Tuition can be paid in full upon acceptance into the orchestra or in accordance with the above outlined pay schedule.**
- The YSDP Board must approve any other payment schedule, if requested.
- All payments are non-refundable and non-transferable.
- If a musician chooses to leave after the season begins, their tuition is non-refundable.
- No Refunds will be offered in the event there are changes in music directors, conductors, management, etc. The YSDP Board is responsible for hiring qualified personnel.
- Membership includes the following: Per musician as paid by tuition
 - Two (2) tickets to both the December and May concerts (\$40 value)
 - Two (2) tickets to the March Benefit Concert (\$30 value).

Attendance:

- It is the musician's responsibility to check in at each rehearsal and performance. Anyone not checked in will be marked as having an unexplained absence
- **To report an absence**, go to YSDP web site (www.ysdp.org) > Membership > Rehearsal Absence Report > and complete the on-line notification form as soon as it is known, no later than 4 PM on the day of the rehearsal being missed.
- All absences will be reviewed.
- Only **TWO ABSENCES** will be allowed per semester.
- The music director and/or conductor must approve **ALL exceptions**.

- After two **UNEXCUSED** absences, seating will be reviewed and placement may be terminated if warranted by the conductor. Unexcused absences will be taken into consideration during the following year’s auditions.
- Excessive absence can result in dismissal from the orchestra with **no refund** in tuition.

REHEARSALS

- Attend ALL scheduled rehearsals.

Location: Mill Street School
 1300 N. Mill Street
 Naperville, IL 60563
 Enter Door #25 – back of the building

Rehearsal Time:

Concert		
	Sectionals (TBD)	5:40PM to 6:00PM
	Full Orchestra	6:00 PM to 7:00 PM
Symphony		
	Sectionals (TBD)	7:05 PM to 7:30 PM
	Full Orchestra	7:30 PM to 9:30 PM

- Arrive 15 minutes early to be prepared for the “downbeat”
- Call time does NOT mean arrival time. Be seated and in tune at call.
- PAY ATTENTION to all instruction as it affects the whole orchestral experience.
- No gum chewing, socializing, cell phone usage or eating during rehearsal.
- Work on music at home and come prepared to play as an orchestra member.
- PERFECT YOUR MUSIC THROUGH PRACTICE AND INSTRUCTION!

CONCERTS

Location: Wentz Concert Hall
 North Central College
 171 E. Chicago Ave
 Naperville, IL 60540

Dates: Friday, November 10, 2017 7:30 PM
 Sunday, February 25, 2018 3:00 PM
 Sunday, April 29, 2018 3:00 PM

- Concerts are preceded by dress rehearsals on the day of the concert; the call time is up to three hours prior to the concert start time. NO audience is allowed in the hall during this time.
- Musicians are expected to have their instruments in proper repair prior to arrival. Strings musicians should have replacement stings in their cases; winds should have extra reeds and all applicable mutes; percussionists need mallets. All music must be brought to the concert for performance.

CONCERT DRESS

- **Concert dress is enforced** – i.e. any musician not in concert dress will not be permitted to perform.

- **LADIES**

- Black velveteen dress **
- Black dress shoes and nylons / trouser socks are permissible
- Minimal jewelry

** A full-length black velveteen dress will be purchased through YSDP to maintain a more uniform look for all participants in the orchestra.

These dresses are similar to the ones worn by local high school band, orchestras, and choirs. YSDP Dress Committee must approve any pre-purchased dresses members may already have through another band, orchestra or choir to ensure fit and uniformity within YSDP. Those needing dresses will be able to be measured and order dresses at a date to be determined.

The cost of the dress is ~\$85.00 for a full-length dress. This cost is in addition to the orchestral tuition and is due at the time of measurement / ordering.

Once orders are placed, money is non-refundable. Dresses are custom fit for each girl, but are loose enough to be sold to other members at a later date.

YSDP is planning on hosting a day for new dress orders and re-sales, at a date to be determined.

- **GENTLEMEN**

- Black suit or tux jacket and pants, white shirt with black bow tie
- Black dress shoes
- Calf-high socks
- Minimal jewelry
- NO wearing shoes without socks

- NO white socks
- NO ankle high black socks.
- NO casual shoes (tennis shoes, flip-flops, boots, etc.)

YSDP PUBLICITY (Video/Photography/Audio Agreement)

Youth Symphony of DuPage (YSDP) reserves the right to take still photographs, videos and/or audio recordings of the Youth Symphony of DuPage Membership (musicians, parents, volunteers and staff) while participating in YSDP activities. Acceptance into the Youth Symphony of DuPage organization implies given permission for the taking of photos, videos and /or musical recordings to be used to promote the Youth Symphony of DuPage. The photos, videos and /or musical recordings will remain the property of YSDP.

CONCERTO COMPETITION

We encourage all members to participate in our Concerto Competition, usually held late Late January/early March (TBD). All soloists perform before judges and receive constructive comments of their performance. Competition winners have an opportunity to perform their solos at our February or April concert. Specific detail pertaining to the Concerto Competition will be distributed by mid-November.

PARENT VOLUNTEERS

Parent volunteers are essential in the running of our orchestra and help YSDP keep tuition low. Volunteer sheets will be at the **MANDATORY PARENT MEETING** on **SEPTEMBER 18, 2017**, which is the second YSDP rehearsal

We need volunteers in the following areas

- Attendance (both Concert and Symphony)
- Concert Ushers
- “Men-in-Black” – stage management during concerts
- Concerto Competition assistance
- Ads / Publicity
- Auditions

SCHOOL MUSIC PARTICIPATION

YSDP strongly encourages its members to participate in their school instrumental groups. Conflicts that cannot be resolved with school directors concerning YSDP rehearsal times must be discussed with YSDP's music director or conductor.

COMMUNICATION

YSDP Website: www.ysdp.org

YSDP email: info@ysdp.org

Report an Absence: www.ysdp.org > **Membership** > **Rehearsal Absence Report**

Rehearsal and concert information will be available on YSDP's web site. In addition, YSDP distributes weekly email newsletters to all members with important notices and any last minute changes to the schedule. Questions, comments, attendance issues, etc can be emailed or discussed with any board member during rehearsals.

Youth Symphony of DuPage is managed by an all-volunteer Board

Executive Board

President	Lisa O'Brien
Vice President	Shirley Sze
Secretary	Jo Ann Foss
Treasurer	Dora Lin
Office Manager	Annalise Hausman

Attendance	Annalise Hausman	Web Master	Bruce Jin
Tickets Sales	Annalise Hausman	Concerto Comp	Annalise Hausmen Lisa O'Brien
Librarian	Jo Ann Foss	Facilities	
Marketing/Ads	Shirley Sze	Concert stage	Don Mitchell
Historian	Jo Ann Foss	Auditions	Annalise Hausman

Dr. Mark Liu, director/conductor, is also a member of the governing board. As board positions become vacant from time to time, parents will be needed to fill those positions.

PLEASE CONSIDER VOLUNTEERING WHEN A VACANCY IS PRESENTED TO THE MEMBERSHIP.

AGAIN, WE WELCOME YOU TO YSDP!





2017-2018 YSDP Member Agreement

- I have read the entire Membership Guide and understand the expectations for my participation in YSDP.
- I agree to abide by the outlined rules for rehearsals, attendance, and code of conduct and concerts.
- I understand that my failure to do so will result in review by the YSDP Board and may result in loss of chair assignment or termination of membership.

Please **INITIAL** each of the following to confirm that you have read/agree with each section.

musician	parent	Section	musician	parent	section
_____	_____	Code of Conduct	_____	_____	Concert Dress
_____	_____	Attendance	_____	_____	Publicity
_____	_____	Tuition	_____	_____	Parent Volunteers
_____	_____	Rehearsal	_____	_____	School Participation
_____	_____	Concerts	_____	_____	Communications

Print Musician Name

Musician's Signature

Date

Print Parent Name

Parent's Signature

Date